



## **AGENDA**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. September 7, 2023

Ed Tech JPA will hold a Board meeting on September 7, 2023, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

#### *Board of Directors Founding Members*

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

#### **Agenda**

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



**5. Board Member and Staff Reports**

**6. Treasurer Report**

Michael Johnston will provide an update to the board.

**7. Standing Reports**

- 7.a.** Membership
- 7.b.** Communications
- 7.c.** Procurement
- 7.d.** Goals and Objectives

**8. Consent Agenda**

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

**9. Items Removed from Consent Agenda**

**9.a.**

**10. Items of Business (Action)**

**10.a.** Approve Unaudited Actuals SACS Report

**Background information:** The unaudited actuals SACS report was prepared in accordance with California Education Code Section 41010 and will be provided for review and approval.

**Recommendation:** Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

**Motion:**

**10.b.** Increase approved expenditure with Hallstrom, Klein & Ward, LLP (HKW) to total not to exceed ten thousand dollars (\$10,000.00)

**Background information:** On October 28, 2021 the Board approved an agreement with HKW to register trademarks with the United State Patent and Trademark Office (USPTO) with an expenditure not to exceed \$5,000.00. The USPTO has responded to trademark filings with Office Actions.

**Recommendation:** Increase the approved expenditure with HKW by an additional \$5,000.00, totaling an amount not to exceed \$10,000.00 to respond to USPTO Office Actions and file for the Supplementary Registry.

**Motion:**

**10.c.** Approve Annual Evaluation Report.

**Background Information:** An annual evaluation report of the effectiveness of programs and services shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws

**Recommendation:** Approve the Annual Evaluation Report for 2022-23 as presented.



**Motion:**

**10.d.** Approve Annual Plan.

**Background Information:** An annual plan which describes objectives and procedures to be implemented in assisting with the resolution of the needs of Ed Tech JPA's membership and which identifies the programs and services which are suggested by the JPA for implementation during the following year and contains components of long-range planning determined by the JPA shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws.

**Recommendation:** Approve the Annual Plan for 2023-24 as presented.

**11. Items for Discussion**

**11.a.** Review Quarterly Report application and discuss usage

**11.b.** Marketing Materials for 2023-24

**Closing Items**

**12.** Adjournment

**Future Meetings**

October 26, 2023



## **Consent Agenda**

### **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. September 7, 2023

#### **1. Ratify Approval of New Associate Members**

**Background Information:** The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Riverside County Office of Education

The Board must formally ratify the approval of their membership.

**Recommendation:** Ratify associate membership for the organizations listed.

\*Ratify

#### **2. Approve Check Register.**

**Background Information:** A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

**Recommendation:** Ratify issuance of checks as listed.

\*Ratify

#### **3. Approve Amendment to Informed K12 Agreement and Pricing.**

**Background Information:** Ed Tech JPA awarded RFP No. 18/19-04 Electronic Document Routing Solution to Emics, Inc dba Informed K12 (Informed K12) at the May 10, 2019 board meeting. The Agreement was extended at the April 28, 2022 board meeting.

The Master Agreement specifies Vendor may add products introduced to the market by the manufacturer that added products are either a direct replacement or are substantially equivalent to original products listed in the RFP, Vendor's proposal, the Master Agreement and/or any Purchase Agreements or Added Products are enriched capabilities, new modules, technology advancements, and/or service categories within the solution that Vendor did not have at the time the proposal was submitted.

**Recommendation:** Approve an amendment to the existing agreement and updated pricing with Informed K12.

\*Ratify

#### **4. Approve Extension of Kaltura Agreement.**

**Background Information:** Ed Tech JPA awarded RFP No. 19/20-07 Media Repository Solution to Kaltura, Inc. (Kaltura) at the July 30, 2020 board meeting. Kaltura would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.



**Recommendation:** Approve an amendment to the existing agreement with Kaltura to extend the term for a total of five (5) years.

\*Ratify